

**Northern Illinois Home Builder's Realty, Inc.**  
**Property Information Form #2----Single Family Attached Home (Condo or Townhome)**

**\*\*\* ALL ITEMS IN BOLDFACE PRINT ARE MANDATORY ITEMS  
AND MUST BE COMPLETED \*\*\***

Listing Date: \_\_\_\_\_ Expiration Date of Listing: \_\_\_\_\_ List Price: \$ \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
*House #                      Compass Point                      Street Name                      City                      Zip*

Unit # \_\_\_\_\_ Total Units in Building: \_\_\_\_\_ Directions \_\_\_\_\_  
Do you want the MLS to take a photo of the listed property for display in the MLS computer? \_\_\_\_\_ Yes \_\_\_\_\_ No (There is no charge for MLS picture to be taken at time of listing. A charge of \$6 to \$10 for pictures taken by MLS after the listing has been submitted.) If yes, do you want to purchase at cost additional copies? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, how many and what size? \_\_\_\_\_ 3x5 color \_\_\_\_\_ 5x7 color \_\_\_\_\_ 8x10 color

If you do not wish to have the MLS take a picture of the listed property, are you supplying a rendering or a picture of a similar home? \_\_\_\_\_ Yes \_\_\_\_\_ No (If yes, it must be included with this form.) Order Virtual Tour? \_\_\_\_\_ Yes \_\_\_\_\_ No

County \_\_\_\_\_ Township \_\_\_\_\_ Water Frontage? Yes or No  
Type of Ownership (*circle one*): Condominium / Co-op / Fee Simple / Fee Simple w/H.O. Assoc.

Subdivision: \_\_\_\_\_ Within Corporate Limits of \_\_\_\_\_  
*(Write "unincorporated" if applicable)*

Built in what year? \_\_\_\_\_ Lot Dimensions \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ Model \_\_\_\_\_

Total # of Rooms \_\_\_\_\_ Total # of Bedrooms: \_\_\_\_\_ # of Bathrooms: \_\_\_\_\_ full \_\_\_\_\_ half

Master Bedroom Bath? \_\_\_\_\_ # of Fireplaces \_\_\_\_\_ Basement? \_\_\_\_\_ Bathroom in Basement? \_\_\_\_\_

Parking in: \_\_\_\_\_ Garage \_\_\_\_\_ Parking Lot \_\_\_\_\_ None If in Garage, # of Car Garage \_\_\_\_\_

Property Identification Number (PIN #) \_\_\_\_\_ Property Taxes of \$New for tax year \_\_\_\_\_  
Special Assessments: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown # Days for Board of Directors Approval \_\_\_\_\_

Floor Level of Unit: \_\_\_\_\_ Approx. Sq. Footage of Unit: \_\_\_\_\_

% of Common Area of Condo/Co-op Ownership: \_\_\_\_\_ Pets Allowed? . \_\_\_\_\_ Yes \_\_\_\_\_ No

Monthly Association Assessment: \$ \_\_\_\_\_

**ALL ROOMS LISTED MUST INCLUDE SIZE, LEVEL AND FLOORING INFORMATION**

| Room                        | Room Size | Level  | Flooring | Window Treatments                     |
|-----------------------------|-----------|--|----------|---------------------------------------|
| Living Room                 | ___ x ___ | <u>Level Choices</u>   | _____    | <u>Flooring Choices</u><br>Yes No     |
| Dining Room                 | ___ x ___ | B=Basement   | _____    | C=Carpet<br>H=Hardwood<br>Yes No      |
| Kitchen                     | ___ x ___ | W=Walkout basement<br>L=Lower level                                  | _____    | P=Parquet<br>T=Ceramic Tile<br>Yes No |
| Family Room                 | ___ x ___ | I=Main level<br>2=2nd level  | _____    | V=Vinyl<br>O=Other<br>Yes No          |
| Master bedroom              | ___ x ___ | 3=3rd level<br>4=4th level   | _____    | Yes No                                |
| Bedroom #2                  | ___ x ___ | A=Attic<br>N=Not applicable  | _____    | Yes No                                |
| Bedroom #3                  | ___ x ___ |  | _____    | Yes No                                |
| Bedroom #4                  | ___ x ___ |  | _____    | Yes No                                |
| Additional Room #1<br>_____ | ___ x ___ | <u>Additional Room Names</u>   | _____    | Yes No                                |
| Additional Room #2<br>_____ | ___ x ___ | BR5=5th Bedroom<br>BR6=6th Bedroom<br>BRK=Breakfast Room<br>DEN=Den  | _____    | Yes No                                |
| Additional Room #3<br>_____ | ___ x ___ | EAS=Eating Area<br>ENP=Enclosed Porch<br>FOY=Foyer<br>GRT=Great Room | _____    | Yes No                                |
| Additional Room #4<br>_____ | ___ x ___ | LDY=Laundry<br>LOF=Loft<br>OFF=Office<br>REC=Recreation Room         | _____    | Yes No                                |
| Additional Room #5<br>_____ | ___ x ___ | SCP=Screened Porch<br>TAN=Tandem<br>UTL=Utility Room<br>OTH=Other    | _____    | Yes No                                |

Name of Grade School: \_\_\_\_\_ and Grade School District # \_\_\_\_\_

Name of Junior High School: \_\_\_\_\_ and Jr. High District # \_\_\_\_\_

Name of High School: \_\_\_\_\_ and High School District # \_\_\_\_\_

Lowest "R" Values of Insulation in \_\_\_\_\_ Walls \_\_\_\_\_ Ceiling

Is this new construction?  Yes  No Estimated Date of Occupancy \_\_\_\_\_

Showing Instructions: \_\_\_\_\_

What compensation do you authorize for a selling agent?

\$ \_\_\_\_\_ or \_\_\_\_\_ % of full sale price

Do you want a keybox (lockbox) placed on the home?  Yes  No When? \_\_\_\_\_

Owner of Record: \_\_\_\_\_ Builder's Name: \_\_\_\_\_

Builder's Company: \_\_\_\_\_ Telephone of Office or Model: \_\_\_\_\_

If a cooperating broker must reach you to present an offer and no one is available at the preceding telephone number, at what telephone number or pager number may you be reached?

Telephone #: \_\_\_\_\_ Pager#: \_\_\_\_\_

Remarks or Supplemental Description: \_\_\_\_\_

---

---

---

---

---

---

---

---

The above information is true and accurate. If any of the above information changes, I agree to notify Northern Illinois Home Builders' Realty.

\_\_\_\_\_  
(Signature of Builder or representative)

Please circle the appropriate features under each category of information. **Those categories that are preceded by asterisks (\*\*\*\*) are mandatory MLS data fields and must be completed by circling the appropriate features under that category.** Those categories that are preceded by asterisks are optional categories of information and do not have to be filled in. However, the more information you provide about the features of your home, the easier it will be for Realtors to promote your home in a knowledgeable and professional manner.

**\*\*\*\*AGE\*\*\*\***

A=0-5 years  
H=New  
K=Proposed Construction  
L=Under Construction  
N=Will Build to suit

**COMMON AREA AMENITIES**

A=Bike Room  
B=Bike Trails  
C=Boat Dock  
D=Door Person  
E=Coin Laundry  
F=Commissary  
G=Elevator  
H=Exercise Room  
H=Exercise Room  
I=Extra Storage  
J=Golf Course  
K=Health Club  
L=On Site Mgr/Engineer  
M=Park/Playground  
N=Party Room  
O=Sun Deck  
P=Pool-Above Ground  
P=Pool-Indoors  
Q=Pool-In Ground  
R=Receiving Room  
S=Restaurant  
T=Sauna  
U=Security Door Locks  
V=Service Elevator  
W=Steam Room  
X=Tennis Court(s)  
Y=Valet/Cleaner  
Z=Whirlpool

**MANAGEMENT**

A=Developer Controls  
B=Manager Off-site  
C=Manager On-site  
D=Monday Through Friday  
E=Mondlay Through Saturday  
F=Monday Through Sunday  
G=Self-Management

**EXPOSURE**

A=North  
B=South  
C=East  
D=West  
E=City  
F=Lake/Water  
G=Park

**\*\*\*\*INFORMATION\*\*\*\***

C=Home Warranty  
F=School Bus Service  
G=Commuter Bus  
H=Commuter Train

**\*\*\*\*PET INEORMATION\*\*\*\***

A=Additional Pet Rent  
B=Cats OK  
C=Deposit Required  
D=Dogs OK  
E=Neutered and/or Declawed Only  
F=No Pets  
G=Pet Count Limitation  
H=Pet Weight Limitation

**NEW/PROPOSED CONSTRUCTION OPTIONS (AT ADDITIONAL COST)**

A=Air Purified/Humidifier  
B=Appliance Package/Allowance  
C=Bsmnt/lower Lvl Exterior Exit  
D=Bsmnt/Lower Lvl Finished  
E=Bsmnt/Lower Lvl Stubd in Bath  
F=Central Air  
G=Central Air Ready  
H=Deck/Patio/Screened Porch  
I=Electrical Allowance  
J=Energy Efficient Package  
K=Exterior Brick/Cedar  
L=Fireplace  
M=Full/Sub Basement  
N=Garage Attached/Detached  
O=Harood1 Ceramic Floors  
P=Hot Tub/Pool  
Q=Landscaping  
R=Oak Trim/Oak Staircase  
S=Roof Cedar/Shakes/Tile  
T=Skylights  
U=Upgrade Carpet/Pad/Vinyl  
V=Upgrade Interior/Ext. Doors  
W==Vaulted/Cathedral Ceiling  
X=Vinyl-Clad Windows  
Y=Whirlpool Tub  
Z=Other

**TYPE**

A=1/2 Duplex  
 C=Condo  
 D=Co-op  
 J=High Rise  
 O=Quad  
 P=Single Family--1 Story  
 Q=Single Family--2+ Stories  
 T=Townhouse  
 V=Other

**\*\*\*\*EXTERIOR\*\* \* \***

A=Aluminum/Vinyl/Steel Siding  
 B=Brick  
 C=Cedar  
 D=Frame  
 E=Block  
 F=Dryvit Type  
 G=Glass  
 H=Log  
 I=Masonite  
 J=Shakes  
 K=Stucco  
 L=Stone  
 M=Marble/Granite  
 N=Concrete  
 O=Asbestos Siding  
 P=Limestone  
 Q=Slate  
 R=Other  
 S=Clad Trim

**FOUNDATION**

A=Block  
 B=Brick  
 C=Concrete  
 D=Pillars  
 E=Reinforced Caisson  
 F=Stone  
 G=Wood  
 H=Other

**LOT DESCRIPTION**

A=Beach  
 B=Chain of Lakes Frontage  
 C=Channel Front  
 D=Common Grounds  
 E=Corner  
 F=Cul-De-Sac  
 G=Dimensions to Center of Road  
 H=Fenced Yard  
 I=Forest Preserve Adjacent  
 J=Golf Course Lot  
 K=Horses Allowed  
 L-Irregular  
 M=Lake Front  
 N=Landscaped Professionally  
 O=Legal Non-Conforming  
 P=Paddock  
 Q=Park Adjacent  
 R=Pond  
 S=River Front  
 T=Stream  
 U=Water Rights  
 V=Water View  
 W=Wooded  
 X=Rear of Lot

**ROOF**

A=Asphalt/Glass (Rolled)  
 B=Asphalt/Glass (Shingles)  
 C=Metal  
 D=Rubber  
 E=Slate  
 F=Tar & Gravel  
 G=Tile  
 H=Wood Shakes/Shingles  
 I=Other

**IMPROVEMENTS—OTHER**

A=Curbs & Gutters  
 B=Gated Entry  
 C=Sidewalks  
 D=Street Lights  
 E=Streets Paved  
 F=Other

**\*\*\*\*PARKING\*\*\*\***

A=Assigned Space - 1 car  
 B=Assigned Space - 2 cars  
 C=Unassigned  
 D=Off Alley  
 E=Off Street  
 F=Side Apron  
 G=Underground/Covered  
 H=Owned  
 I=Fee  
 J=Zoned Permit  
 K=Visitor Parking  
 L=Valet Parking  
 M=None/Not Applicable

**\*\*\*\*GARAGE\*\*\*\***

A=Attached  
 B=Detached  
 C=1 Car Garage  
 D=1.5 Car Garage  
 E=2 Car Garage  
 F=2.5 Car Garage  
 G=3 Car Garage  
 H=3+ Car Garage  
 M=Garage Door Opener (Auto)  
 N=Transmitters  
 O=Carport  
 P=Heated  
 Q=Leased  
 R=Owned  
 S=Underground  
 U=None

**DRIVEWAY**

A=Asphalt  
 B=Brick  
 C=Concrete  
 D=Dirt  
 E=Gravel  
 F=Circular  
 G=Shared  
 H=Off Alley  
 I=Side Drive  
 J=Heated  
 K=Other

**\*\*\*\*AIR CONDITIONING\*\*\*\***

A=Central Air  
B=Partial  
C=Space Pat  
D=1 (Window/Wall Unit)  
E=2 (Window/Wall Unit)  
G=3+ (Window/Wall Unit)  
H=Zoned  
I=None

**\*\*\*\*IMPROVEMENTS**

**WATER\*\*\*\***

A=Lake Michigan  
B=Public  
C=Private Company  
D=Well-Community  
E=Well-Private  
F=Well-Private Company  
G=Well-Shared  
H-Other

**\*\*\*\*IMPROVEMENTS**

**SEWER\*\*\*\***

A=Septic--Mechanical  
B=Septic--Private  
C=Septic--Shared  
D=Sewer--Public  
E=Sewer--Storm  
F=Holding Tank(s)  
G=Overhead Sewers  
H=Other

**ELECTRICITY**

A=Circuit Breakers  
B=Fuses  
C=200 Amp Service  
D=150 Amp Service  
E=100 Amp Service

**\*\*\*\*HEAT/FUEL\*\*\*\***

A=Gas  
B=Electric  
C=Oil  
D=Propane  
E=Solar  
F=Forced Air  
G=Hot Water/Steam  
H=Baseboard  
I=Radiant  
J=Gravity Air  
K=Heat Pump  
L=Radiators  
M=Space Heaters  
N=2+ Sep. Heating Systems  
O=Indiv. Controls  
P=Zoned  
Q=Other  
R=None

**EQUIPMENT**

A=Humidifier  
B=Water Softener--Owned  
C=Water Softener--Rented  
D=Central Vacuum  
E=TV--Cable  
F=TV--Dish  
G=TV Antenna  
H=TV Rotor  
I=Security System  
J=Intercom  
K=Fire Sprinklers  
L=CO Detectors  
M=Ceiling Fan  
N=Fan-Attic Exhaust  
O=Fan-Whole House  
P=Sump Pump  
Q=Sprinkler--Lawn  
R=Air Cleaner  
S=Air Exchanger

**BATHS**

A=MBR-Full  
 B=MBR-1/2  
 C=Shared Master Bath  
 D=Whirlpool  
 E=Separate Shower  
 F=Handicap Shower  
 G=Steam Shower  
 H=Double Sink  
 I=Bidet

**\*\*\*\*BASEMENT\*\*\*\***

A=Full  
 B=Partial  
 C=Walkout  
 D=Finished  
 E=Partially Finished  
 F=Unfinished  
 G=Crawl  
 H=Cellar  
 I=English  
 J=Sub-Basement  
 K=Slab  
 L=Exterior Access  
 M=Other  
 N=None

**FIREPLACES**

A=Location-Family Room  
 B=Location-Living Room  
 C=Location-Master Bedroom  
 D=Location-Basement  
 E=Location--Other  
 F=See Through/Multi-Sided  
 G=Wood-Burning  
 H=Wood Burning Stove  
 I=Attached Fireplace  
 Doors/Screen  
 J=Electric  
 K=Gas Logs  
 L=Gas Starter  
 M=Heatilator Type System  
 N=Includes Accessories  
 O=Portable/Ventless  
 P=Decorative Only  
 Q=Foundation Only

**UNIT FEATURES**

A=Handicapped Access  
 B=Handicapped Equipped  
 C=Private Entrance  
 D=End Unit  
 E=Elevator  
 F=Laundry in Unit  
 G=Door Monitored by TV  
 H=Storage  
 I=Balcony  
 J=Vaulted/Cathedral Ceilings  
 J=Hardwood Floors  
 K=Skylight(s)  
 L=Hardwood Floors  
 M=Storms/Screens  
 N=Fenced Yard  
 O=Deck  
 P=Patio  
 Q=Porch  
 R=Greenhouse  
 S=Sauna/Steam Room  
 T=Grill-Outdoors  
 U=Bar-Dry  
 V=Bar-Wet  
 W=Master Antennae  
 X=Hot Tub  
 Y=Flexicore

**DINING ROOM**

A=Separate  
 B=Combined w/Fam. Rm.  
 C=Combined w/Liv. Rm.  
 D=L Shaped (L)

**KITCHEN**

A=Eating Area--Breakfast Bar  
 B=Eating Area--Table Space  
 C=Galley  
 D=Island  
 E=Pantry--Butler  
 F=Pantry--Closet  
 G=Pantry--Walk-In

A=Oven--Double  
 B=Oven--Range  
 C=Microwave  
 D=Dishwasher  
 E=Dishwasher--Portable  
 F=Refrigerator  
 G=Refrigerator--Bar  
 H=Freezer  
 I=Washer  
 J=Dryer  
 K=Disposal  
 L=Compactor--Trash  
 M=Grill-Indoor  
 N=Grill-Outdoor

**OTHER ROOMS**

A=1st Floor Bedroom  
 B=Darkroom  
 C=Den/Office/Study  
 D=Enclosed Balcony  
 E=Exercise Room  
 F=Family Room  
 G=Gallery/Foyer  
 H=Great Room  
 I=In-Law Arrangement  
 J=Kitchen--Second  
 K=Library  
 L=Loft  
 M=Maid's Room  
 N=Porch-Enclosed  
 O=Porch-Screened  
 P=Recreation  
 Q=Sitting Room  
 R=Sunroom/Florida Room  
 T=Utility/Laundry 1<sup>st</sup> Floor  
 U=Utility/Laundry 2<sup>nd</sup> Floor  
 V=Workshop

**\*\*\*MONTHLY**

**ASSESSMENT INCLUDED\*\*\***

A=Heat  
B=Air Conditioning  
C=Water  
D=Electric  
E=Gas  
F=Parking  
G=Tax  
H=Common  
I=Security  
J=Security System  
K=Doorman  
L=T V/Cable  
M=Club House  
N=Exercise Facilities  
O=Pool  
P=Exterior Maintenance  
Q=Lawn Care  
R=Scavenger  
S=Snow Removal  
T=Lake Rights  
U=Other  
V=None

**\*\*\*POSSESSION\*\*\***

A=Closing  
B=Immediate  
D=Negotiable  
E=Prior to Closing  
F=Specific Date  
H=Other

**TERMS**

A=Conventional  
B=FHA  
C=VA  
H=Contract (Articles) for Deed  
J=Builder May Help/Assist  
J=Purchase Money Mortgage  
K=Release Required  
L=Rent W/Option  
M=Rewrite/B lend  
N=Trade/Exchange  
O=Cash Only  
P=Other